

December 15, 2022

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm both in-person at the Municipal Building, 6272 Route 309, New Tripoli PA 18066 and via Zoom. Present were Supervisors Steven Bachman and David Fink, Administrator/Secretary-Treasurer Janice Meyers, Township Solicitor Atty. Keith Strohl from Steckel and Stopp Law Offices and Chris Noll from Keystone Consulting Engineers as Township Engineer (via Zoom). Supervisor Jonathan Jakum, Zoning Officer Dawn Didra and Road Superintendent Kevin Huber were absent.

Pledge of Allegiance

A moment of silence to honor Marvin Gruber and Zachary Paris, two firefighters from New Tripoli Fire Company who lost their lives in service to their community.

Recording of Meeting: Susan Bryant from the Northwestern Press.

Recognition of members of the press: Susan Bryant from the Northwestern Press via Zoom.

Public comment on agenda items: None

Approve minutes of the November 17, 2022 regular monthly meeting: After discussion regarding the eft and check numbers approved, motion by David Fink, seconded by Steven Bachman to approve the minutes of the November 17, 2022 meeting with the correction of the approved eft and check numbers: eft4683-eft4698 and checks 24155-24189. Motion carried.

Executive session: None

Payment of bills: Motion by Steve Bachman, seconded by David Fink to approve the payment of the bills General Fund checks # eft4700-eft4710 and 24190-24235 with eft4699 voided and no State Fund checks. Motion carried.

### Monthly Reports

Regional EMS Steering Committee Report: No report.

Fire Company: Jay Scheffler gave his report.

Emergency Management Coordinator: Steve Bachman read from Dawn Didra's written report.

Ambulance Service: Steven Bachman read from the NOVA monthly report. A volunteer position as township liaison to NOVA is available.

Veterans Memorial Committee: Steven Bachman gave his report.

Director of Office Operations: No report.

Director of Parks and Recreation: Steve Bachman gave his report.

Public Works Manager: David Fink gave his report. .

Road Superintendent: No report.

Township Administrator: Janice Meyers gave her report.

Township Zoning Officer: Steve Bachman read from Dawn Didra's written report.

Township Engineer: Chris Noll gave his report.

Environmental Advisory Council: No report.

Township Solicitor: No report.

Subdivision and Land Development: None

Unfinished Business:

Status of Buckery Road Bridge Replacement: Motion by David Fink, seconded by Steve Bachman to have KCE go out to bid when Ryan Christman completes the LCCD grant process. Motion carried.

Building Security: Tabled.

Review of Weisenberg Township animal control ordinance. Tabled.

Status of NWRC lot line adjustment: Chris Noll reported that KCE will be doing a survey of the property in January and will submit a copy of the survey to the Board of Supervisors and to the Recreation Commission Board.

Driveway ordinance change – require contractors to be licensed: Atty. Strohl suggested Dawn and Chris look into the ordinance from Plainfield Township, Northampton County and North Whitehall Township.

New Business:

Resident Chris Dum – Bullhead Road - question to Board about driveway: Chris and Marcy Dum asked that they be allowed to put two driveway entrances on their property. After discussion the Board suggested they submit a plot plan that shows the basic design of the driveway and the distances from the property lines, etc. The plot plan does not need to be professionally drawn.

LCA request for letter of support for grant application: Motion by Steve Bachman, seconded David Fink to send a letter endorsing the grant application as requested by LCA. Motion carried.

Lockbox for tax collector: Nancy Jakum asked if she could use a lockbox at the township office for people to deposit their tax payments. The Board agreed that she can use the former EIT office's lockbox at the front door. Nancy will be the person with a key to the box. The box should be posted as checks only, not cash accepted" or similar wording.

Air Filtration System Grant Contract – changes required: David Fink will get a quote for the electrical work that needs to be completed for the project. Motion by David Fink, seconded by Steve Bachman to pay the \$23,000 +/- invoice from Fume-A-Vent prior to the updated contract being approved by DCED. Motion carried.

Resolution #2022-29 – Adopt tax levy for the year 2023: Motion by Steve Bachman, seconded by David Fink to adopt resolution #2022-29. Motion carried.

Resolution #2022-30 – Adopt budget for the year 2023: Motion by Steve Bachman, seconded by David Fink to adopt resolution #2022-30. Motion carried.

Advertise supervisors' re-organization meeting for Tuesday, January 3, 2023 at 7:30pm and auditors' re-organization meeting for Wednesday, January 4, 2023 at 1:00pm: Motion by Steve Bachman, seconded by David Fink to advertise the re-organization meetings. Motion carried.

Purchase of Equipment: Motion by David Fink, seconded by Steve Bachman to purchase the JCB loader with telematics that the road crew has been using through the Costars Program Contract for \$192,022.30 cash and place the current Case loader for sale on Municibid. Motion carried.

Public Comment:

Jay Scheffler said Lehigh County now pays the fire company a flat rate of \$75.00 to use the fire company as a voting place and the fire company has agreed to request a more reasonable rental fee due to the costs of electricity, heat, etc.

Correspondence: None

Adjournment:

Motion by David Fink, seconded by Steve Bachman to adjourn the meeting at 8:25pm. Motion carried.

Respectfully submitted,

Janice M. Meyers  
Secretary to the Board of Supervisors