

March 16, 2023

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm both in-person at the Municipal Building, 6272 Route 309, New Tripoli PA 18066 and via Zoom. Present were Supervisors Jonathan Jakum, David Fink and Steven Bachman, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Officer Dawn Didra Township Solicitor Atty. Keith Strohl from Steckel and Stopp Law Offices and Chris Noll from Keystone Consulting Engineers, as Township Engineer.

Pledge of Allegiance

Recording of Meeting: Susan Bryant from the Northwestern Press.

Recognition of members of the press: Susan Bryant from the Northwestern Press via Zoom.

Public comment on agenda items: Lynn Township resident Kermit Delong thanked the Zoning Officer, Road Superintendent, and Supervisors for fixing his issue.

Approve minutes of the February 16, 2023 regular monthly meeting: Motion by Steven Bachman, seconded by David Fink to approve the minutes of the February 16, 2023 regular monthly meeting. Motion carried.

Executive session: None.

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft4771 – eft4797 and 24340 – 24374 and no State Fund checks. Motion carried.

#### Monthly Reports

Regional EMS Steering Committee Report: Steven Bachman reported the next meeting will be held April 19 at the Weisenberg Fire Company at 7:00pm.

Fire Company: Jay Scheffler, Fire Chief gave his report.

Emergency Management Coordinator: Dawn Didra gave her report.

Ambulance Service: Steven Bachman read from NOVA's January report.

Veterans Memorial Committee: Steven Bachman gave his report.

Director of Office Operations: Jonathan Jakum gave his report.

Director of Parks and Recreation: Steven Bachman did not attend the NWRC meeting.

Director of Public Works: David Fink reported the road crew completed the installation of the two Fume-A-Vent units

Road Superintendent: Kevin Huber gave his report.

Township Administrator: Janice Meyers reported the township financial audit was completed and submitted to DCED. The auditors will return to finish the fire company audit once the remaining fire tax files are received by the township.

Township Zoning Officer: Dawn Didra gave her report.

Township Engineer: Chris Noll gave his report.

Environmental Advisory Council: The EAC asked the supervisors to approve the \$150.00 annual scholarship to be given to a NWLSD senior. Motion by Steven Bachman, seconded by David Fink to approve a \$150.00 scholarship. Motion carried.

Township Solicitor: Atty. Keith Strohl gave his report.

Subdivision and Land Development: Mark Szoke and Zachary Szoke represented the plan. Motion by Steven Bachman, seconded by David Fink to add to the agenda Final Subdivision plan review for Zellner on Church Road. Motion carried. Motion by Jonathan Jakum, seconded by Steven Bachman to approve final subdivision plan for Zellner, Church Road – Minor Subdivision – Final, dated received 1/11/23 conditioned upon notes of Chris Noll's letter dated 1/24/23. Motion carried. Motion by Steven Bachman, seconded by David Fink to approve sewage planning module conditioned upon receiving final PNDI report. Motion carried.

Unfinished Business:

Status of Buckery Road Bridge Replacement: Chris Noll reported the bid packet is ready but the Board wants to pursue additional funding.

Review of Weisenberg Township animal control ordinance: Keith Strohl outlined the updates he made to the Weisenberg Township animal control ordinance to fit the needs of the township. He still needs to review the Heidelberg Township Code of Ordinances to see where it will fit and what the numbering should be.

Status of NWRC lot line adjustment: Chris Noll had emailed the township a copy of the plan. He will have paper plans for the planning commission to review at their March meeting.

Driveway ordinance change: After much discussion, it was agreed that a licensing requirement would be added to the driveway ordinance. No need for other contractors to be licensed at this time.

New Business:

Bid review for road oil and line painting bids: Motion by Jonathan Jakum, seconded by Steve Bachman to award the low bidder Asphalt Maintenance Solutions the bid for road oil at \$2.62 per gallon. Motion carried. Motion by Jonathan Jakum, seconded by David Fink to award the only bidder A-1 Traffic Control the line painting bid at \$528 per mile for double yellow line and \$290.40 per mile for single white line. Motion carried.

**4 Townships Joint Road Oil / Line Painting Bid for Award 3/16/23**

| <b>Name and Address</b>  | <b>Bid Amount Per</b> | <b>Total Bid Amount</b>        | <b>Bid Bond</b> |
|--|-----------------------|--------------------------------|-----------------|
| <b>170,000 gallons CRS-2PME-3M</b>   |                       |                                |                 |
| Asphalt Maintenance Solutions LLC  | \$2.62/gallon         | \$445,400.00                   | Yes             |
| Midland Asphalt Materials Inc.   | \$2.67/gallon         | \$453,900.00                   | Yes             |
| *****<br>**  | *****                 | *****                          | *****           |
| <b>109 miles 4" Double Yellow Center Line</b>  |                       |                                |                 |
| A-1 Traffic Control Products LLC   | \$528.00/mile         | \$57,552.00                    | Yes             |
| <b>15 miles 4" Single White Line</b>   |                       |                                |                 |
| A-1 Traffic Control Products LLC   | \$290.40/mile         | \$4,356.00                     | Yes             |
|  |                       | <b>Grand Total \$61,908.00</b> |                 |
| Heidelberg Township Board of Supervisors awarded low bid to gray highlighted vendors at their 3/16/23 meeting. |                       |                                |                 |

Local Taxing Options and Land Trusts: For next meeting, Janice was asked to calculate the additional tax millage or EIT percentage needed to have \$50,000-60,000 more tax revenue. Keith Strohl will look up the maximum tax allowed by law.

Used Truck Purchase: Motion by Steven Bachman, seconded by Jonathan Jakum to approve Kevin Huber and David Fink to bid on a used truck as budgeted for. Motion carried.

Advertise for road materials bids: Table until next month. David Fink asked for Jones Road to be added as an agenda item for April's meeting.

Public Comment:

None.

Correspondence:

None.

Adjournment:

Motion by Steven Bachman, seconded by David Fink to adjourn the meeting at 8:24pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers  
Secretary to the Board of Supervisors