

June 15, 2023

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm both in-person at the Municipal Building, 6272 Route 309, New Tripoli PA 18066 and via Zoom. Present were Supervisors Jonathan Jakum, David Fink and Steven Bachman, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Officer Dawn Didra, Township Solicitor Atty. Keith Strohl from Steckel and Stopp Law Offices and Chris Noll from Keystone Consulting Engineers, as Township Engineer.

Pledge of Allegiance

Recording of Meeting: Susan Bryant from the Northwestern Press.

Recognition of members of the press: Susan Bryant from the Northwestern Press via Zoom.

Public comment on agenda items: None

Approve minutes of the May 18, 2023 regular monthly meeting: Motion by Steven Bachman, seconded by David Fink to approve the minutes of the May 18, 2023 regular monthly meeting. Motion carried.

Executive session: 7:15 to 7:30pm Jonathan Jakum, David Fink, Steven Bachman, Janice Meyers and Dawn Didra met to discuss employment matters.

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft4866 – eft4891 and 24465 – 24503 and State Fund check #1741. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: No report.

Fire Company: Jay Scheffler gave his report.

Emergency Management Coordinator: Dawn Didra gave her report.

Ambulance Service: Steven Bachman read from the NOVA report.

Veterans Memorial Committee: Steven Bachman gave his report.

Farmland Preservation Board: No report.

Director of Office Operations: Jonathan Jakum gave his report. Initial interviews for the fulltime zoning office assistant were completed. Second interviews will be scheduled with the Board included.

Director of Parks and Recreation: Steven Bachman gave his report. It was clarified that No Dogs are allowed at the Recreation Fields.

Director of Public Works: David Fink gave his report. Motion by David Fink, seconded by Jonathan Jakum to hire Theresa Hadley as part-time road crew at an hourly rate of \$20.00 per hour starting Monday, June 19, 2023. Motion carried.

Road Superintendent: Kevin Huber gave his report.

Township Administrator: Janice Meyers gave her report.

Township Zoning Officer: Dawn Didra gave her report.

Township Engineer: Chris Noll gave his report.

Environmental Advisory Council: No report.

Township Solicitor: Atty. Keith Strohl gave his report.

Subdivision and Land Development: Richard G. Leiby – Minor Subdivision – Final. Motion by Steven Bachman, seconded by Jonathan Jakum to approve the plan dated revised 5/22/23, received 5/23/23 with conditions outlined in Chris Noll's letter dated 5/22/23. Motion carried.

Unfinished Business:

Status of Buckery Road Bridge Replacement: Chris Noll reported there is a meeting with Conservation District regarding funding.

Driveway ordinance change: Chris Noll inquired if an ordinance was needed or could we just do a resolution requiring registration? Atty. Keith Strohl said an ordinance is necessary. The board agreed a sample form from East Goshen could be used as a registration template. Dawn Didra and Chris Noll will work on a sample ordinance.

Local Taxing options and Land Trusts: Atty. Keith Strohl will put together a timeline for all the steps that need to be taken to get a referendum to increase EIT for farmland preservation on the ballot.

Resident John Counterman to speak with Board re: Krause Road driveway waiver for subdivision: The Board suggested Mr. Counterman contact an engineer or surveyor to create a feasibility plan for submission and review.

Pension plan recordkeeper change to July Services: Motion by Steve Bachman, seconded by David Fink to accept the proposal from July Services as pension plan recordkeeper for the Non-uniformed Employees Pension Plan and Trust beginning as soon as the paperwork is processed. Motion carried.

Hiring of Fulltime zoning and administrative assistant. Discussed previously.

New Business:

Migration of Permit Manager desktop version to cloud-based Permit manager: Motion by Steven Bachman, seconded by David Fink to approve migration to cloud based permit manager. Motion carried.

Upgrade computer backup to network cloud services: Andy Gildner of Keystone Technology to come give more information to the Board.

Acceptance of Municibid bid for sale of 2001 Sterling truck: High bid was \$22,100. Motion by David Fink, seconded by Steven Bachman to decline bid and relist in September. Motion carried.

Review elected Auditors Report: Motion by Steven Bachman, seconded by Jonathan Jakum to accept the auditor's report. Motion carried.

Part time road crew employee: Done previously.

Teena Bailey – RPA farmland preservation: The Rural Preservation Association has some money in a fund for farmland preservation. They would like to partner with Heidelberg Township and the County to fund farmland preservation by donating their fund to add to the funding sources when needed and available.

Public Comment:

Bruce Zellner- There is brush blocking the view at the intersection of Best Station Road and Saegersville Road.

Daniel Romig- Asked if the township would talk to the state police about illegal 4 wheelers on Memorial Road and Bake Oven Road.

Correspondence:

None.

Adjournment:

Motion by Steven Bachman, seconded by David Fink to adjourn the meeting at 8:53pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers
Secretary to the Board of Supervisors