

**May 18, 2023**

The Heidelberg Township Board of Supervisors held their regular meeting at 5:00pm (as advertised) both in-person at the Municipal Building, 6272 Route 309, New Tripoli PA 18066 and via Zoom. Present were Supervisors Jonathan Jakum, David Fink and Steven Bachman, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Officer Dawn Didra, Township Solicitor Atty. Keith Strohl from Steckel and Stopp Law Offices and Chris Noll from Keystone Consulting Engineers, as Township Engineer..

Pledge of Allegiance

Recording of Meeting: Susan Bryant from the Northwestern Press.

Recognition of members of the press: Susan Bryant from the Northwestern Press via Zoom.

Public comment on agenda items: None

Approve minutes of the April 20, 2023 regular monthly meeting: Motion by Steven Bachman, seconded by David Fink to approve the minutes of the April 20, 2023 regular monthly meeting. Motion carried.

Executive session: None.

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft4837 – eft4865 and 24426 – 24464 and no State Fund checks. Motion carried.

Special Review: Pension plan Professional Services Recordkeeping RFP submissions review with Garrett Rohrbaugh of Kampstra Wealth Management via Zoom. Mr. Rohrbaugh reviewed the only proposal received from July Services. July Services would replace Invesco as the non-uniformed employee pension plan record keeper providing technological advancements allowing employees to access their pension account online and make investment changes in a timely manner. The township will have online access throughout the year to the township account instead of only receiving quarterly and annual reports. The Board tabled their review until next month to give the road crew employees time to contact Kampstra Wealth Management with any questions regarding this proposed change.

#### Monthly Reports

Regional EMS Steering Committee Report: Steven Bachman gave his report.

Fire Company: David Fink gave his report.

Emergency Management Coordinator: Dawn Didra gave her report.

Ambulance Service: Jonathan Jakum red from the NOVA report.

Veterans Memorial Committee: Steven Bachman gave his report.

Director of Office Operations: Jonathan Jakum gave his report.

Director of Parks and Recreation: Steven Bachman gave his report.

Director of Public Works: David Fink gave his report.

Road Superintendent: Kevin Huber gave his report. Motion carried. Motion by David Fink, seconded by Steven Bachman to approve advertising on the sign and website for a part-time road crew position. Motion carried.

Township Administrator: Janice Meyers gave her report.

Township Zoning Officer: Dawn Didra gave her report.

Township Engineer: Chris Noll gave his report.

Environmental Advisory Council: No report.

Township Solicitor: Atty. Keith Strohl gave his report.

Subdivision and Land Development: None.

Unfinished Business:

Status of Buckery Road Bridge Replacement: Chris Noll still looking for more funding.

Driveway ordinance change: Chris to get copies of Lower Macungie Township & Cheltenham Township contractor licensing/registration ordinance & forms.

Local Taxing options and Land Trusts: Janice Meyers was asked to contact North Whitehall & American Farmland Trust for information on the process. Keith Strohl will create a procedure for the township to follow for the referendum process.

Review draft animal control ordinance: Motion by Steven Bachman, seconded by David Fink to advertise the animal control ordinance. Motion carried.

New Business:

Resolution #2023-13 – Adoption of Northern Lehigh Multi-Municipal Comprehensive Plan Intermunicipal Implementation Agreement: Motion by Steven Bachman, seconded by David Fink to adopt Resolution #2023-13. Motion carried.

Resident John Counterman to speak with Board re: Krause Road driveway waiver for subdivision. Tabled, Mr. Counterman was not at the meeting.

Resolution # 2023-14 – Disposition of municipal records per the PA Municipal Records Manual. Motion by Jonathan Jakum, seconded by David Fink to adopt Resolution #2023-14. Motion carried.

Bids for Road Materials: Motion by David Fink, seconded by Jonathan Jakum to award New Enterprise Stone and Lime Co. Inc. items 8 and 10 and Lehigh Asphalt Paving & Construction Co. items 1, 2, 3, 4, 5, 6, 7, and 9. Motion carried. Item 7 was not awarded to New Enterprise Stone & Lime Co. Inc. due to the distance of the product and item 10 was not awarded to HIE-WAY LLC due to the location of product not being designated as required.

Heidelberg Township Road Materials Bids - Awarded 5-18-23

Bidder Name:	New Enterprise			Lehigh Asphalt			HEI-WAY LLC
	Stone & Lime Co. Inc.			Paving & Construction Co.			
Materials Bid Item:	FOB/DEL (per ton)			FOB/DEL (per ton)			FOB/DEL (per ton)
1. 500 tons 9.5mm Superpave	72.45	80.25	O XYZ	67.75	77.65	A	No Bid
2. 500 tons 19.0mm Superpave	60.85	68.65	O XYZ	62.00	72.00	A	No Bid
3. 50 tons R6 Riprap	24.20	33.15	O XYZ	21.00	29.50	A	No Bid
4. 100 tons #1 Stone	17.15	23.10	O XYZ	16.20	22.70	A	No Bid
5. 1,500 tons #8 Stone, 1% wash	33.40	40.70	K XYZ	22.50	29.00	A	No Bid
6. 500 tons #57 Stone, 2% wash	20.00	25.95	O XYZ	16.40	22.90	A	No Bid
7. 500 tons #2A Stone	10.80	16.90	E XYZ	13.25	19.75	A	No Bid
8. 500 tons 2RC	7.90	13.85	O XYZ	12.00	18.50	A	No Bid

9. 400 tons PennDOT Type 2 Anti-skid	No Bid	16.00 22.50 A	No Bid
10. 25 tons Cold Patch	147.00 152.95 O XYZ	No Bid	92.00 140.00 X
Prices are per ton unless stated otherwise.			
Shaded areas are the awarded bidder for each item.			

NOTE: Distance from Township Building --- A - Andreas 6.8 miles,  
O - Ormrod 8.9 miles,  
N - Nazareth 30 miles, E - Egypt - 11 miles, K - Kutztown 15.1 miles

X. Minimum haul is equal to 23 tons.

Y. Deliveries that require more than 15 minutes to unload at the job site will result in the additional time being charged at a prorated rate of \$97 per hour.

Z. Tailgated delivery is subject to a \$1.50 per ton surcharge.

Public Comment:

None

Correspondence:

None.

Adjournment:

Motion by Steven Bachman, seconded by David Fink to adjourn the meeting at pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers  
Secretary to the Board of Supervisors