

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm both in-person at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066 and via Zoom. Present were Supervisors Jonathan Jakum and Steven Bachman, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Township Solicitor Atty. Keith Strohl from Steckel and Stopp Law Offices, Chris Noll from Keystone Consulting Engineers, as Township Engineer, Zoning officer Dawn Didra and new Zoning and Administrative Assistant, Katie Fabian. Absent: David Fink, Board of Supervisors.

Pledge of Allegiance

Recording of Meeting: None.

Recognition of members of the press: No press.

Public comment on agenda items: None.

Approve minutes of the August 17, 2023 regular monthly meeting: Motion by Steven Bachman, seconded by Jonathan Jakum to approve the minutes from the August 17, 2023 regular monthly meeting. Motion carried.

Executive Session: None.

Payment of bills: Motion by Jonathan Jakum, seconded by Steven Bachman to approve the payment of the bills General Fund Checks # EFT4952 – EFT4995 AND 24585 – 24628 and State Fund check # 1746-1747. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: No report.

Fire Company: Jay Scheffler gave his report.

Emergency Management Coordinator Report: Dawn Didra gave her report.

Ambulance Service: None

Veterans Memorial Committee: Steven Bachman gave his report.

Farmland Preservation Board: Steven Bachman motioned to approve him as a supervisor to speak with the property owners and proceed with the Zimmerman-Metzger Farm Preservation Easement jointly with the Rural Preservation Association for funding purposes, seconded by Jonathan Jakum. Motion Carried. Upon property owner approval, appraisal will occur. Preservation Easements are perpetual.

Lynn-Heidelberg Historical Society: Steven Bachman gave his report.

Director of Office Operations: Jonathan Jakum gave his report.

Director of Parks and Recreation: Steven Bachman gave his report.

Director of Public Works: No report.

Road Superintendent: Kevin Huber gave his report.

Township Administrator: Janice Meyers gave her report.

Zoning Officer: Dawn Didra gave her report.

Township Engineer: Chris Noll gave his report.

Environmental Advisory Council: Jonathan Jakum gave his report stating that Diane Matthews-Geringer attended the meeting to speak about the proposed tax referendum.

Township Solicitor: Keith Strohl gave his report. He confirmed that if the tax referendum is approved by the voters with no sunset (expiration) date then the voters would need to vote by referendum to remove or change the tax. Both Steve Bachman and Jonathan Jakum stated they would be in favor of a 5 or 10 year sunset date.

Subdivision and Land Development: No Plans to review.

Unfinished Business:

Driveway Contractors Ordinance – Requiring contractors to be licensed: Copies of a rough draft were provided to Chris Noll for review.

New Business:

EIT increase referendum for farmland preservation: EAC will not be associated with the referendum. Jonathan Jakum motioned to create a new referendum committee with starting members: Teena Bailey, Amiee Good, and Greta Kistler, seconded by Steven Bachman. Motion Carried. Per Keith Strohl, the new referendum committee will be investigating community opinions and sharing knowledge to make recommendations to the board. Keith Strohl will follow-up with the municipal staff relating to the referendum and its association with township materials/services. He also stated that Jeff Kistler's submitted questions would be answered by the committee as they do the research.

Proposed 2024 Budget: Jonathan Jakum and Steven Bachman gave a brief synopsis of the budget. Steve Bachman recommended adding the cost of the AED's (recommended by Dawn Didra, EMC) into the budget.

Review joint bids for road salt: Lynn Township accepted bids for the joint road salt contract. Lynn Township accepted Eastern Salt Company Inc. as the lowest bid at unit price of \$81.50 delivered and FOB, total \$401,387.50. The other bid was from Morton Salt Inc. at unit price of \$84.00 delivered and \$84.21 FOB, total \$413,700.00 delivered and \$414,734.25 FOB. Motioned by Jonathan Jakum to accept Eastern Salt as the township road salt vender, seconded by Steven Bachman. Motion carried.

Resolution #2023-18 – adopt 5-year Winter Services Agreement with PennDOT: Motioned by Jonathan Jakum to accept PennDOT's 5-year Winter Service agreement, seconded by Steven Bachman.

Review zoning use preferences for MMCP: Multi-Municipal Comprehensive Plan members must complete a form to gauge interest (or lack thereof) of zoning uses, each of the 5 townships and 1 borough will complete for their respective townships. The Planning Commission will meet (9/25/23) to evaluate and complete the zoning use form. Steve Bachman and Jonathan Jakum submitted their preferences.

2024 Pension minimum municipal obligation form: Motioned by Steve Bachman to approve the 2024 pension minimum municipal obligation form, seconded by Jonathan Jakum. Motion carried.

Public Comment: None.

Correspondence:

The regional EMS steering committee requests that all township supervisors attend the advertised Northwestern Lehigh Emergency Services Steering Committee meeting held at the Germansville Fire Co. on 10/23/23. The future of emergency services in the area will be discussed.

Request by Lower Macungie Township Historical Society: Donations toward Lower Macungie Township Historical Society's film "The Fries Rebellion" will be an individual contribution choice.

Adjournment:

Motion by Steven Bachman, seconded by Jonathan Jakum to adjourn the meeting at 8:31pm. Motion carried.

Respectfully submitted as transcribed by Katie Fabian,

Janice M. Meyers
Secretary to the Board of Supervisors