

RESOLUTION NO: 90-4

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF
HEIDELBERG ON THE SUBJECT OF "COURTESY OF THE FLOOR"

Be it resolved by the Board of Supervisors of Heidelberg Township in lawful session duly assembled as follows:

WHEREAS, local government functions best when it provides a fair and appropriate opportunity for residents of the municipality to voice concerns and raise pertinent questions for review by municipal officials, and

WHEREAS, the Board of Supervisors desire to establish a policy of encouraging such public comment and to provide an appropriate time during the regularly scheduled monthly Board of Supervisors' meetings to accommodate same, and

WHEREAS, the Township Board of Supervisors wishes to establish some fair and impartial rules for public comment.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. All "Recitals" are incorporated by reference.
2. The Township Secretary shall make available at least fifteen (15) minutes before the regular monthly Board of Supervisors' meetings, a sign up sheet whereon individuals who wish to address the Board may note their name and the subject or subjects upon which they desire to address the Board.
3. The sign up sheet shall be presented to the Chairman of the Board of Supervisors who shall determine the most convenient and appropriate time during the course of the meeting to open the floor for such public comment. At the appropriate time on the agenda the Chairman of the Board of Supervisors shall announce the commencement of a period during which the Board will entertain public comment.
4. Each individual whose name appears on said sign up sheet shall be entitled to address the Board for a period of up to five minutes. An individual representing two or more other individuals or groups shall be entitled to address the Board for ten minutes.

5. The Chairman of the Board of Supervisors may in his/her discretion alter these rules in circumstances where strict adherence to the rules would be inappropriate or unfair.

6. At the conclusion of the time allotted for public comment the Chairman of the Board shall announce publicly that the time for public comment has ended and the Board shall resume with other matters of business on its agenda.

7. The public is advised that following the close of the public comment section of the meeting that the balance of the meeting shall proceed without interaction from the public namely, limited to interaction between the Board, other Township officials, and third parties pertaining to the particular items which will appear on the agenda and/or the questions under consideration by the Board at such time.

8. Unless otherwise required by law or Township Ordinance or unless waived by the Board of Supervisors (notably in the case of emergency matters and the like), should any Township resident desire the Township Board of Supervisors to take action on a particular question not otherwise scheduled as an agenda item, the requestor shall notify the Township Secretary in writing, which writing shall be received by the Township Secretary no later than 5:00 p.m. of the Friday preceding the next regular Board of Supervisors meeting scheduled thereafter.

9. By a majority vote, the Board of Supervisors reserves the right to cancel, continue, expand or abolish portions of the meeting established for public comment. 7-12-90

HEIDELBERG TOWNSHIP
BOARD OF SUPERVISORS

ATTEST:

Paul Dunkel
SECRETARY

By:

Donald E. La

Robert J. Bachman

Robert Henger