

Heidelberg Township Meeting Minutes

Call to Order

The Heidelberg Township Board of Supervisors held their regular meeting at 7:32pm on February 15, 2024.

Location

Heidelberg Township Municipal Building

6272 Route 309

New Tripoli, PA 18066

and

[Zoom](#)

Attendees

Board of Supervisors Chairman:	David Fink
Board of Supervisors Vice Chairman:	Steven Bachman
Board of Supervisors Member:	Jonathan Jakum
Administrator/Secretary/Zoning Officer/EMC:	Dawn Didra
Road Superintendent:	Kevin Huber
Township Solicitor:	Atty. Keith Strohl, Steckel & Stopp Law Offices
Township Engineer:	Geoff Dean, Keystone Consulting Engineers
Zoning & Administrative Assistant:	Katie Fabian

Pledge of Allegiance

Recording of the Meeting/Recognition of members of the Press

Susan Bryant: Northwestern press

Approval of Minutes

A motion was made by Steven Bachman, seconded by Jonathan Jakum to approve the minutes of the January 18, 2024 regular meeting. Motion Carried.

Senator Coleman

Senator Coleman addressed the board, offered his support surrounding township projects and needs.

Public Comment on Agenda

None.

Executive Sessions

Requested By:	Attendees:	Time/Description:
Board of Supervisors	David Fink, Jonathan Jakum, Steven Bachman, Keith Strohl	7:15-7:20/Legal Matters
Kevin Huber	David Fink, Jonathan Jakum, Steven Bachman, Kevin Huber	7:20-7:32pm/Employment Matters

Payment of Bills

A motion was made by Jonathan Jakum, seconded by Steven Bachman to approve the payment of the General Fund Checks # EFT5120 – EFT5147 and checks #24793-24836. Motion Carried.

Monthly Reports:

Regional EMS Steering Committee	None.
Fire Company	David Fink and Jay Scheffler gave their reports.
Emergency Management Coordinator	Dawn Didra gave her report.
Ambulance Service	Steven Bachman read from the NOVA January report.
Veterans Memorial Committee	Steven Bachman gave his report.
Farmland Preservation Board	Steven Bachman gave his report.
Lynn-Heidelberg Historical Society	Steven Bachman gave his report.
Director of Office Operations	Jonathan Jakum gave his report. March 1, 2024 plastic bag collection ends.
Director of Parks and Recreation	Steven Bachman gave his report.
Director of Public Works	David Fink gave his report.
Road Superintendent	Kevin Huber gave his report.
Township Administrator	Dawn Didra gave her report.
Zoning Officer	Dawn Didra gave her report.
Township Engineer	Geoff Dean gave his report: <ul style="list-style-type: none">• Rex Road Bridge: lead time of 8-10 weeks on bridge beams once ordered. Bridge to be closed for 2 weeks for work to be completed.
Environmental Advisory Council	Jonathan Jakum gave his report.
Township Solicitor	Keith Strohl gave his report.
Subdivision/Land Development	PC accepted 120-day time extension from Black Forrest Engineering for Heidelberg Heights Subdivision preliminary plan at the January PC meeting.

Unfinished Business

Resolution # 2024-13 A motion was made by Jonathan Jakum, seconded by Steven Bachman to adopt resolution #2024-13 appointing Denise Dorwart to the Environmental Advisory Council. Motion carried.

A motion was made by Jonathan Jakum, seconded by Steven Bachman to advertise the Driveway Contractors Ordinance #2024-2. Motion carried.

A motion was made by David Fink, seconded by Steven Bachman to create a new Township position, "Assistant Road Superintendent". Motion carried. A motion was made by David Fink, seconded by Jonathan Jakum to appoint Daniel Watt at an hourly rate of \$30 retroactive to January 18, 2024 to the position of "Assistant Road Superintendent". Motion carried.

Rex Road Bridge beam replacement funding: Tabled.

Employee Time Off (PTO): Tabled.

Fire Code Ordinance: Tabled for further inspection.

New Business

A motion was made by David Fink, seconded by Jonathan Jakum to adopt the Heidelberg Township Public Works Fee Schedule. Motion carried.

Keycodes Inspection Agency Building Code Fee Schedule: Tabled.

A motion by Jonathan Jakum, seconded by Steven Bachman to adopt Resolution #2024-16 adopting the updated fee schedule for Goodwill Fire Co. #1 dated February 9, 2024. Motion carried.

A motion was made by Steven Bachman, seconded by Jonathan Jakum to adopt Resolution #2024-14 appointing Kevin Klase as a voting member of the Heidelberg Township Planning Commission, expiring December 31, 2026 to fill a vacancy. Motion carried.

A motion was made by David Fink, seconded by Steven Bachman to adopt Resolution #2024-15 appointing Matthew Schneider as a voting member of the Heidelberg Township Planning Commission, expiring December 31, 2024 to fill a vacancy. Motion carried.

A motion was made by Steven Bachman, seconded by Jonathan Jakum to adopt Resolution #2024-17 appointing Jeffrey Kistler as an alternate, non-voting member of the Heidelberg Township Planning Commission, expiring 12/31/2027. Motion carried.

A motion was made by Steven Bachman, seconded by Jonathan Jakum to adopt Resolution #2024-18 appointing Virginia Harwood as an alternate, non-voting member of the Heidelberg Township Planning Commission, expiring 12/31/2027. Motion carried.

VPN Network/Cloud Mitigation: A motion was made by Steven Bachman, seconded by Jonathan Jakum to have Keystone Technology create a secure VPN and migrate computer systems to their cloud (\$300 monthly). Motion Carried.

Public Comment

None.

Adjournment

A motion was made by Steven Bachman, seconded by Jonathan Jakum to adjourn the meeting at 8:24 pm. Motion Carried.

Respectfully submitted as transcribed by Katie Fabian,

Dawn Didra, Secretary to the Board of Supervisors