

Heidelberg Township Meeting Minutes

Call to Order

The Heidelberg Township Board of Supervisors held their regular meeting at 6:30pm on March 20, 2025.

Location

Heidelberg Township Municipal Building
6272 Route 309
New Tripoli, PA 18066
and [Zoom](#)

Attendees

Board of Supervisors Chairman:	David Fink
Board of Supervisors Vice Chairman:	Jonathan Jakum
Board of Supervisors Member:	Steven Bachman
Administrator/Secretary/Zoning Officer/EMC:	Dawn Didra
Road Superintendent:	Kevin Huber
Township Solicitor:	Atty. Keith Strohl, Steckel and Stopp
Township Engineer:	Geoff Dean, Keystone Consulting Engineers
Township Treasurer:	Janice Meyers

Absent:
Zoning & Administrative Assistant: Katie Fabian

Pledge of Allegiance

Recording of the Meeting/Recognition of members of the Press

Blue Ridge Cable
Dawn Didra, Heidelberg Township

Public Comment on Agenda

None.

Approval of Minutes

A motion was made by Jonathan Jakum, seconded by Steven Bachman to approve the minutes of the February 20, 2025 Board of Supervisors meeting. Motion carried.

Executive Session

None.

Payment of Bills

A motion was made by Jonathan Jakum, seconded by Steven Bachman to approve the payment of the General Fund Checks # 25306 through 25348, EFT payments # 5550 through 5579. No State Fund checks. Motion Carried.

Charles Koller- Mountain Rd, 2nd Driveway Request: A motion was made by Jonathan Jakum, seconded by Steven Bachman to approve the request for a second driveway if it meets all township requirements. Motion carried.

Monthly Reports:

Regional EMS Steering Committee	Steven Bachman had no report due to no meeting.
Fire Company	David Fink and Jay Scheffler gave their report.
Emergency Management Coordinator	Dawn Didra gave her report.
Ambulance Service	Steven Bachman read the NOVA report.
Veterans Memorial Committee	Steven Bachman had no report.
Lehigh County Farmland Preservation Board	Steven Bachman gave his report.
Lynn-Heidelberg Historical Society	Steven Bachman gave his report.
Director of Office Operations	Jonathan Jakum gave his report.
Director of Parks and Recreation	Steven Bachman gave his report. Rec Board is asking for a meeting between the 4 townships' road masters and Jim Hughes to talk about paving or patching the rec fields roadways. The supervisors approved.
Director of Public Works	David Fink gave his report.
Road Superintendent	Kevin Huber gave his report.
Farmland Preservation Committee	David Fink gave his report.
Township Administrator	Dawn Didra gave her report.
Zoning Officer	Dawn Didra gave her report.
Township Engineer	Geoff Dean has submitted the Buckery Road updates to LCCD for the grant. He will be giving the township a draft plan for the proposed new public works building.
Environmental Advisory Council	Jeffrey Kistler gave an update regarding the litter pickup event to be held April 5 th . The Board agreed the road crew would pick up the filled bags and take them to Lowhill Township before noon on the 4/5. The Board agreed the EAC could have access to the meeting room and/or set up a table in the parking lot. PennDOT has approved this litter pickup, and participants will sign a liability waiver.
Township Solicitor	Keith Strohl gave his report.

Subdivision/Land Development:

- 5182 Mountain Road – Minor Subdivision – Final: No plan representative present. Geoff Dean stated that the sewage planning module has not been received for review. This plan is a resubmission due to an

outstanding PennDOT HOP that has now been received. There will be the existing driveway and a new driveway for the new lot. The planning commission gave final approval conditioned on all township and KCE comments being met. The Board tabled the plan review for the next supervisors meeting.

Unfinished Business

Fire Code – Tabled.

County Radio Project costs & budget options for fire company: Jay Scheffler gave the count of radios needed. The deadline to order for the county grant and bond issue is March 31st. After discussion, Steven Bachman made a motion to authorize signing of the bond for approximately \$114,000 for a 5-year payment plan, seconded by Jonathan Jakum. Motion carried.

First Net Radio – Phone and Tablet Options: Tabled

Land Preservation Funds: Geiger Farm Appraisal Results: The township Farmland Preservation Board reviewed the farm property and recommended that the Board of Supervisors adopt a policy that will only consider county appraisals for the amount of funding for land preservation and does not offer additional funding based on second appraisals. Motion by Steven Bachman, seconded by David Fink to consider county appraisals when expending township land preservation funds and to not offer additional funding based on second appraisals, and to address this year-by-year. Motion carried.

New Business

Road Materials Bid Results: Motion by David Fink, seconded by Steven Bachman to accept the low bid from Lehigh Asphalt Paving and Construction for items #1, 2, 3, 4, 5, 7, 10 and items #8 due to superior quality and accept low bid from New Enterprise Stone and Lime for items #6 and 9 and low bid from Hei-Way for item #11. Motion carried.

Heidelberg Township Road Materials Bids - Awarded 3/20/25

Heldberg Township Road Materials Bid - Awarded 3/20/20					
Bidder Name:	New Enterprise		Lehigh Asphalt		HEI-WAY LLC
	Stone & Lime Co. Inc.		Paving & Construction Co.		
Materials Bid Item:	FOB/DEL (per ton)		FOB/DEL (per ton)		FOB/DEL (per ton)
1) 1000 tons 9.5mm Superpave	76.26	86.41	68.85	77.85	No Bid
2) 2000 tons 19.0mm Superpave	66.85	77.00	63.55	72.04	No Bid
3) 500 tons 25mm Superpave	60.37	70.52	55.81	64.81	No Bid
4) 50 tons R6 Riprap	32.00	41.20	24.00	30.00	No Bid

5) 100 tons #1 Stone	18.60	24.80	17.25	23.25	No Bid
6) 1,800 tons #8 Stone, 1% wash	35.50	43.15	No Bid		No Bid
7) 500 tons #57 Stone, 2% wash	20.00	26.20	17.75	23.75	No Bid
8) 800 tons #2A Stone	12.15	18.55	14.40	20.40	No Bid
9) 500 tons 2RC	8.30	14.50	12.00	18.00	No Bid
10 400 tons PennDOT Type 2 Anti-skid	16.50	22.70	16.75	22.25	No Bid
11) 25 tons Cold Patch	150.00	156.20	No Bid		95.00 141.00

NOTES:

- Prices are per ton unless stated otherwise.
- Shaded areas are the awarded bidder for each item.

Motion by Steven Bachman, second by Jonthan Jakum to adopt Resolution #2025-16 – Right to Know Policy updated to reflect changes made by state law. Motion carried.

Motion by Steven Bachman, seconded by Jonathan Jakum to backdate Gerald Lambert’s Veterans Tax Exemption effective date to December 1, 2024 and refund his paid December real estate taxes. Motion carried.

Motion by Steven Bachman, seconded by Jonathan Jakum to reimburse the General Fund for the invoices paid for various road materials instead of for the Earthborne equipment invoice, using the remaining ARPA Fund balance. Motion carried.

Motion by Jonathan Jakum, seconded by Steven Bachman to accept Claire Wessner’s resignation from the Farmland Preservation Board. Motion carried. Motion by Steven Bachman, seconded by Jonathan Jakum to appoint Sarah Anderson to the Farmland Preservation Board for a 3-year term expiring 12/31/27. Motion carried. Motion by Jonathan Jakum, seconded by Steven Bachman to appoint Mary Kay Vargas and Patricia Fenstermacher as alternates to the Farmland Preservation Board. Motion carried.

Motion by Steven Bachman, seconded by Jonathan Jakum to adopt Resolution #2025-17 - allowing the Township Administrator and/or Township Treasurer to sign paperwork for agricultural easement purchases for 2025. Motion carried.

Motion by Steven Bachman, seconded by Jonathan Jakum agreeing to a Letter of Authority affirming that the Township Administrator/Township Secretary is an employee authorized to sign necessary documents to collect or file a complaint to receive unclaimed property from the PA Treasury. Motion carried.

Motion by Steven Bachman, seconded by Jonathan Jakum to have the Agreement of Sale for the joint agricultural easement for the Ebert farm at 6270 Saddle Road signed by the township. Motion carried.

Motion by Steven Bachman, seconded by Jonathan Jakum to adopt Resolution #2025-18 – opening a Land Preservation money market account at New Tripoli Bank. Motion carried. The Board asked the treasurer to look into online FDIC-insured banking with E-Trade or Morgan Stanley etc. for higher rates of return for these funds.

Public Comment:

Jay Scheffler commented on the burn bans.

Correspondence

Board of Supervisors will try to attend Representative Gary Day's new office open house. The township received a letter from Congressman Ryan Mackenzie regarding his new offices and contact information.

Adjournment

A motion was made by Steven Bachman, seconded by Jonathan Jakum to adjourn the meeting at 7:55 pm. Motion carried.

Respectfully submitted as transcribed by Janice Meyers,

Dawn Didra, Secretary to the Board of Supervisors