

July 18, 2024

Heidelberg Township Meeting Minutes

Call to Order

The Heidelberg Township Board of Supervisors held their regular meeting at 7:29pm on July 18, 2024.

Location

Heidelberg Township Municipal Building
6272 Route 309
New Tripoli, PA 18066
and [Zoom](#)

Attendees

| | |
|---|---|
| Board of Supervisors Chairman: | David Fink |
| Board of Supervisors Vice Chairman | Steven Bachman |
| Board of Supervisors Member: | Jonathan Jakum |
| Administrator/Secretary/Zoning Officer/EMC: | Dawn Didra |
| Road Superintendent: | Kevin Huber |
| Township Solicitor: | Atty. Keith Strohl, Steckel & Stopp Law Offices |
| Township Engineer: | Geoff Dean, Keystone Consulting Engineers |
| Zoning & Administrative Assistant: | Katie Fabian |

Pledge of Allegiance

Recording of the Meeting/Recognition of members of the Press

Susan Bryant, Northwestern Press

Public Comment on Agenda

None.

Approval of Minutes

A motion was made by Steven Bachman, seconded by Jonathan Jakum to approve the minutes of the June 20, 2024 regular meeting. Motion Carried.

Executive Session

| Requested By: | Attendees: | Time/Description: |
|----------------------|--|--------------------------------|
| Board of Supervisors | David Fink, Jonathan Jakum, Steven Bachman | 7:13pm-7:19pm/Employee Matters |

Payment of Bills

A motion was made by Jonathan Jakum, seconded by Steven Bachman to approve the payment of the General Fund Checks # 25013-25057, EFT payments # 5281 through 5314. (No State Fund checks.) Motion Carried.

Monthly Reports:

| | |
|------------------------------------|--|
| Regional EMS Steering Committee | No report. |
| Fire Company | David Fink and William Shellhammer (in Jay Scheffler's absence) gave their reports. |
| Emergency Management Coordinator | Dawn Didra gave her report. |
| Ambulance Service | Steven Bachman read the NOVA report. Kristie Wentling gave her report. |
| Veterans Memorial Committee | Steven Bachman gave his report. |
| Farmland Preservation Board | Steven Bachman gave his report. |
| Lynn-Heidelberg Historical Society | Steven Bachman gave his report. |
| Director of Office Operations | Jonathan Jakum gave his report. |
| Director of Parks and Recreation | Steven Bachman gave his report. |
| Director of Public Works | David Fink gave his report. Stephen Stilling requested decades old concrete remnants of a previous Buckery Road Bridge be removed. |
| Road Superintendent | Kevin Huber gave his report. |
| Township Administrator | Dawn Didra gave her report. |
| Zoning Officer | Dawn Didra gave her report. |
| Township Engineer | Geoff Dean gave his report. |
| Environmental Advisory Council | No report. |
| Township Solicitor | Keith Strohl gave his report. |
| Subdivision/Land Development | Heidelberg Heights Subdivision/ Lowhill Twp, Richard Landis, Hollenbach Rd Minor Subdivision |

Unfinished Business

A motion was made by Steven Bachman, seconded by Jonathan Jakum, to adopt the revised Driveway Contractors Ordinance #2024-3. Motion carried.

A motion was made by David Fink, seconded by Jonathan Jakum, to appoint Aimee Good to the Ag Security Area Advisory Council, Resolution # 2024-26. Motion carried. A farmer is still needed for the council due to Daniel Hartman's farming retirement. Steven Metzger commented on the upcoming farmland preservation tax.

The Board requests the Buckery Road InQuik Bridge cost estimates before moving forward with bid documents for the Rex Road Bridge repairs.

A motion was made by Steven Bachman, seconded by Jonathan Jakum, for Dawn Didra to investigate the most lucrative banking options for the ARPA funds and to deposit those funds accordingly until they are needed for the bridge replacement. Motion carried.

New Business

A motion was made by Steven Bachman, seconded by Jonathan Jakum, to allow the properties that are affected by the zoning ordinance amendment (currently being drafted as part of the Multi-Municipal Comprehensive Plan) to be posted at the street closest to the lot for lots that do not have road frontage. Motion carried.

A motion was made by Steven Bachman, seconded by Jonathan Jakum, to purchase new computers for the road superintendent and the office assistant. Motion carried.

To lower insurance costs, the township staff will begin to incorporate quarterly safety meetings and provide training logs to Keystone Municipal Insurance Trust to improve the townships insurance rating.

Adopt Employee Pay Scales- tabled.

A motion was made by Jonathan Jakum, seconded by Steven Bachman to increase the Township Administrator/Secretary/Zoning Officer/Emergency Management Coordinator/Floodplain Manager hourly wage to \$30 per hour. Motion carried.

Public Comment

Bruce Zellner: Requested planting in the Jones Road ditch & tree limb cleanup is needed on Jones Road.

Hayden Piescienski: Buckery Road Bridge replacement.

Stephen Stilling: Buckery Road due to lack of use & recent ditch maintenance.

Steven Metzger: Questions on the State and County legal rights/control of preserved farms.

John Zellner: Zoning office hours.

Correspondence

None.

Adjournment

A motion was made by Steven Bachman, seconded by Jonathan Jakum to adjourn the meeting at 8:50 pm. Motion carried.

Respectfully submitted as transcribed by Katie Fabian,

Dawn Didra, Secretary to the Board of Supervisors